

TRAILER PERMIT

Department of Planning, Zoning and Development
25 West market Street, PO Box 88 Leesburg, Virginia 20178
(703) 771-2765 Fax(703) 771-2724

TP# _____ - _____

Submittal Requirements:

A site plan at a scale of not less than 1"= 30' shall be submitted with each application, indicating the location of the trailer; proposed access to a public street; required parking; safety barrier; lighting and proposed water and sewer connection, if applicable and all landscaping and screening (sales trailer only). Trailers shall be located in a manner that minimizes the impact on adjacent properties. Efforts should be taken to minimize storage and construction trailer visibility with natural and man-made screening and by maximizing distances between trailers and public roadways. Storage and construction trailers shall be located on the same lot or property where a building or structure is being erected. Sales Trailers for residential subdivisions shall be located within the recorded subdivision.

NAME OF FIRM: _____ PHONE: _____

ADDRESS: _____

PROPERTY OWNER: _____ PHONE: _____

OWNER ADDRESS: _____

TRAILER
LOCATION: _____ Lot# _____

MCPI: _____ Sudivision: _____

PLACEMENT DATE: _____ REMOVAL DATE: _____

APPLICANT NAME: _____ PHONE: _____
(please print)

(signature)

TRAILER TYPE: STORAGE _____ OFFICE _____ SALES _____
(check one)

<u>FEE SCHEDULE:</u>	<u>REQUIRED REMOVAL GUARANTEE (CASH BOND) (Check One)</u>
\$20.00: Storage -----	\$300.00 _____
\$50.00: Office -----	\$500.00 _____
\$100.00: Sales -----	\$3,000.00 _____

NOTE: NO LIVING QUARTERS SHALL BE MAINTAINED IN A TRAILER FOR WHICH A PERMIT IS ISSUED.

FEE PAID:\$ _____

BOND POSTED:\$ _____

RECEIPT #: _____

Zoning Administrator for LDO & Town Manager

Date

TO BE DISPLAYED IN A PROMINENT LOCATION WITH OTHER PERMITS